

UNIVERSITY OF JAFFNA, SRI LANKA
FACULTY OF ALLIED HEALTH SCIENCES
FOURTH YEAR FIRST SEMESTER EXAMINATION IN B.SC (HONS.) IN
NURSING –2020
NURLM 4142 LEADERSHIP & MANAGEMENT IN NURSING

Date: 15.11.2021

Time: 3 hours

ANSWER ALL SIX QUESTIONS

1. Proper staffing of a hospital is essential for the betterment of the patients.
 - 1.1. Briefly explain how the staffing will be effectively function in a hospital setup. (30 Marks)
 - 1.2. As an HRM head of an organization, list ten (10) sources of recruiting external staffs for the vacant posts. (20 Marks)
 - 1.3. Explain any five (5) sources of recruitment which you mentioned in 1.2 with suitable examples. (50 Marks)
2. A nurse in-charge of a ward in a Teaching Hospital is assigned to supervise the nursing officers in that ward.
 - 2.1. List ten (10) basic principles that could be followed while supervising the worker. (20 Marks)
 - 2.2. Briefly explain the possible techniques that could be used in supervision. (30 Marks)
 - 2.3. In order to get a quality supervisory report, briefly explain the personal and professional qualifications of a supervisor. (50 Marks)
3.
 - 3.1. As the nurse in-charge, list the main principles that could be followed while delegating the powers to others. (30 Marks)
 - 3.2. List six (6) strategies for effective delegation of duties. (30 Marks)
 - 3.3. Briefly explain the advantages of delegation of duties in an organization. (40 Marks)

- 4.
- 4.1. Briefly explain any two (2) components of ward management. (30 Marks)
 - 4.2. Briefly describe the challenges that could be faced by the nurses in managing the ward due to Covid 19 pandemic situation. (30 Marks)
 - 4.3. As a nursing officer how would you overcome the challenges mentioned in 4.2. (40 Marks)
- 5.
- 5.1. Define planning in management (10 Marks)
 - 5.2. Briefly describe the barriers of an effective planning in management. (20 Marks)
 - 5.3. Discuss the advantages and disadvantages of planning in an management. (30 Marks)
 - 5.4. You are the in-charge person for organizing a programme at your institution. Describe the plan for that programme using the planning process steps with the suitable examples. (40 Marks)
6. Write notes on the following:
- 6.1. Inventory Control in a ward (50 Marks)
 - 6.2. Documentation in Nursing (50 Marks)